

## I. KVKK Application and Information Request Form

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### GENERAL EXPLANATIONS

Law No. 6698 on the Protection of Personal Data ("KVKK") defines personal data owners (hereinafter referred to as the "Applicant") as the person concerned, and Article 11 of the KVKK grants them the right to make certain requests regarding the processing of their personal data.

In accordance with Article 13/I of the KVKK, applications to be made to our Company, which is the data controller, regarding these rights must be submitted to us in writing or by other methods determined by the Personal Data Protection Board ("Board").

It is important that the personal data we keep about you is accurate and up to date. Therefore, please let us know when there is a change in your personal data. Pursuant to the KVKK and related legislation, you can;

- Learn whether personal data is processed or not,
- Request details of the information we collect,
- Learn the purpose for which such information is collected and how it is used, the third parties to whom personal data is transferred domestically or abroad, or
- In case of incomplete or incorrect processing, you may request their correction, updating or deletion if the reasons for their processing have disappeared, including notifications to third parties to whom they are transferred.

Within this framework, applications to be made to our Company in "written" form shall be made by printing out this form and writing "Personal Data Protection Law Information Request" on the envelope or on the subject;

- **By personal application of the applicant,**
- **By notary or registered mail,**
- **It can be sent to us by sending it to the registered electronic mail (KEP) address of our company or by using the electronic mail address you have previously notified to our company and registered in our system.**

### Contact:

**Karakaşlar Yapı San. Tic. Ltd. Şti.**

**Address** : Alsancak Mah. Atatürk Cad. Mert Plaza No:376 K:8 Konak / İZMİR

**Telephone Number** : 0232 469 75 00

**E-Mail** : info@karakaslargroup.com

<b>Application Method</b>	<b>Application Address</b>	<b>Information To Be Stated In Application</b>
Application In Person (Applicant to come to application address in person and apply with the document authenticating their identity)	Alsancak Mah. Atatürk Cad. Mert Plaza No:376 K:8 Konak / İZMİR	"Information Request within the scope of the Protection of Personal Data Law" should be written on the envelope.
Notification through Notary Public	Alsancak Mah. Atatürk Cad. Mert Plaza No:376 K:8 Konak / İZMİR	"Information Request within the scope of the Protection of Personal Data Law" should be written on the notification envelope.
Notification by Registered Mail	Alsancak Mah. Atatürk Cad. Mert Plaza No:376 K:8 Konak / İZMİR	"Information Request within the scope of the Protection of Personal Data Law" should be written on the notification envelope.
Via Registered Electronic Mail (KEP)	karakaslaryapi@hs02.kep.tr	To the subject line of the e-mail, "Information Request Within The Scope of Personal Data Protection Law" should be written.

**LAW NO. 6698 ON THE PROTECTION OF PERSONAL DATA INFORMATION  
REQUEST FORM**

**I. INFORMATION ABOUT THE APPLICANT**

Please fill in the following information completely:

Name Surname :

REPUBLIC OF :  
TÜRKİYE ID Number

Address :

Mobile Phone :

E-mail Address :

Your Relationship with Our Company :  Visitor  Client  Employee  Other

Has Your Relationship with Our Company Ended?

**II. APPLICANT'S REQUESTS**

According to Article 11 of the KVKK, the rights you can request from our Company, which is the data controller, are specified. Your applications submitted to us will be evaluated within our company according to the rights you have requested and will be responded as soon as possible and within 30 (Thirty) days at the latest from the date your request reaches us according to the nature of the request in accordance with Article 13/2 of the KVKK. In accordance with Article 13/3 of the Law, our response will be sent to you in writing or electronically.

Please specify your request in detail below within the scope of the Law on the Protection of Personal Data:

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### III. DECLARATION OF THE APPLICANT

In line with the above-mentioned requests, I kindly request that my application to your Company be evaluated and I will be informed.

I hereby declare and undertake that the documents and information I have provided to you in this application are correct and up-to-date and belong to me. The information and documents I have provided in the application form will be limited to the purposes of evaluating and responding to the application I have made, delivering my application to me, and determining my identity and address, by Üçsa Ambalaj San. And Tic. A.Ş.

- I request that the reply be sent to the address I provided in the Application Form.
- I request that the reply be sent to the e-mail address I have indicated on the Application Form. *(We will be able to respond to you more quickly if you choose the e-mail method).*
- I want to receive it by hand. *(If it is received by proxy, there must be a notarized power of attorney or notarized authorization certificate. Information is never given to relatives such as the person's husband or father).*

Name and Surname of the Applicant (Personal Data Owner):

Application Date:

Signature:

**IMPORTANT NOTE:** Applications must be personal. Applications cannot be made on behalf of spouses, relatives, children, etc. Üçsa Packaging San. And Tic. A.Ş. may request verification information if it suspects the identity of the applicant. In the event that the information regarding your requests submitted within the scope of the form is not correct and up-to-date or an unauthorized application is made, our Company does not accept any liability for the requests arising from such incorrect information or unauthorized application.